

**UNIVERSITY PLACE NEIGHBORHOOD ASSOCIATION, INC.  
MINUTES OF JANUARY 20, 2020 MEETING OF THE  
BOARD OF DIRECTORS  
CHARLESTON POOL AREA**

**CALL TO ORDER:** The meeting was called to order by Lauren Wilson at 6:05PM.

**DETERMINATION OF QUORUM AND PROPER MEETING NOTICE:** Proper notice was posted and the meeting notice was confirmed to be consistent with the Florida Statutes and the Association documents. President Lauren Wilson, Vice President Susan Lerman, , Treasurer Mitch Hansen, Secretary Sandy Rahman and Director Lissa Pygott were present. Also present were Nicole Banks and Rochelle Ashley from Sunstate Management.

**APPROVAL OF MINUTES:** **MOTION** made by Susan, and seconded by Director Sandy to December 6<sup>th</sup> 2019 meeting minutes as presented. **MOTION** passed unanimously.

**Presidents Report**

- Water Tree and Ship will be painted at the end of February
- The Doggie Stations will be completed tomorrow
- The Bathrooms and office renovations at Charleston will begin in February
- The Vehicle Decal reader at the back gate is being repaired by Envera. This does not affect all residents.

**Appointments**

Susan explained the committee volunteer process. Lauren presented the 2020 Committee volunteers.

\*Please see attached committee list.

**Committees**

**Ponds-** As submitted by Donna Mulig

**Grounds-** The committee met with Duval Landscaping on January 17<sup>th</sup>. The community map was reviewed. [universityplace@duval.com](mailto:universityplace@duval.com) The Duval designer has already worked on enhancement plans. The committee looks forward to working with Duval as often as necessary.

**Homeowner Comments**

- An owner made the board aware of metal shavings around the Doggie Stations. The vendor will be contacted.
- An owner asked about the replacement Doggie Stations. These were replaced as maintenance items. No additional Doggie Stations were installed.
- An owner asked about the fountains at the Seven Oaks Pool. There are 5 total, 3 have been repaired by clearing the water line. This was a pool maintenance item. The pool vendor will submit a quote to repair the final two fountains at the pool.
- An owner thanked the board for replacing the rusted out doggie station near her home.

**New Business:**

**FOB Access System-** The board is obtaining quotes.

**Landscaping Enhancements-** Taylor and Micah of Duval Landscaping presented design options. **MOTION** made by Susan, seconded by Sandy to approve The Four Corner ReDesign in the amount of \$13,050.49. **MOTION** passed unanimously. **MOTION** made by Lauren, seconded by Lissa to approve the Community Light Pole Baskets in the amount of \$8,905.00. **MOTION** passed unanimously. These two projects will be paid from the landscaping operating funds.

The newsletter will be done twice per month. Thank you, Susan!

**Next Meeting Date:** February 24, 2020 at 1pm at Northern Trust Bank.

**ADJOURNMENT:** With no further business to discuss, Lauren adjourned the meeting at 7:10pm.

Respectfully submitted by: Nicole Banks For the Board of Directors